**Minutes of the PPG Meeting held on Tuesday 19th Sept 2017 at 2pm**

Present:

Cathy Jones (Chair)

Ann Bennett

Ian Bennett

Margaret Adams

Judith Davies

Pat Riley

Hannah Edwards

Apologies:

George Goss

Philip Jones

Robert Ashton

1. Minutes of the last metting

These were agreed with two amendments

- Ian Bennett to be added to attendees

- Philip Jones attended at the end of the meeting and accepted as a new member

2. Matters Arising

PPG Constitution - this has been updated. Cathy to send out to PPG members. **(CJ)**

Hub - this has been working well. There are some spare appointments on Saturdays at Haven Medical Centre in Derby.

Appointments - Ann asked if appointments with a specific doctor can still be made in advance as she had been told it wasn't possible. Cathy confirmed that this is possible. Cathy to speak to practice administrators to check that the correct advice is being given.

4. Frailty Clinic

Cathy passed on thanks to Ann and Margaret for their help with the clinics. A review of the effectiveness of the clinics is being done with the trial continuing until the end of March. These have been initially deemed a success with positive feedback from patients.

The group raised concerns over the difficulty in patients from Egginton accessing the clinics and the practice in general due to the removal of bus stops and routes. The PPG agreed to write a letter to the district council raising these concerns. **(IB)**

5. Flu Clinics

These are ongoing. Patients seem to like the appointment system and the clinics are running efficiently. More clinics are being added as they are getting fully booked.

6. Staffing Issues

Dr Wilson is leaving at the end of September as a partner but will stay on as a locum until the end of December. The practice has an advert out for a salaried GP, which closes 25th September.

Dr Lewis will be going on maternity leave in a few weeks. A locum, Dr Talim Latif, will be covering 3 full days a week.

The group discussed ways to keep patients up-to-date with the names of the Doctors at the practice. Possible options included a list in the newsletter and a photo board in the waiting area. Cathy will look at these options. **(CJ)**

7. Practice Update

Items being discussed at the Partners Meeting later today:

- Possible trial of nurse practitioner over Winter as part of PLACE. This would be 3 hours a day on Monday and Tuesday starting in November. Possibility of increasing this in the new year.

- Pharmacist - there is a bid for an extra pharmacist shared with Ashbourne Medical Centre. The current pharmacist is working well.

\*At this point Dr Gemma Lewis attended to introduce herself to the group\*

- Wellbrook may become a Hub on a Sunday as part of PLACE to provide 7 day access for patients, but for pre-booked appointments only. This may be from November however details are to be confirmed. There is a possibility these could be used for pre-bookable telephone appointments.

8. Any Other Business

Car park - concerns were raised over the safety of the car park entrance/exit due to the speed that care turn on to the road. This is out of the practice's control however Cathy will enquire. **(CJ)**

Survey for patients - Cathy will progress this. **(CJ)**

9. Date of next meeting: Wednesday 22nd November 2017 at 2pm